TOWNSHIP OF GILEAD
FINANCIAL STATEMENTS
MARCH 31, 2006

ocal Government T		Local Government Name GilEAD	TWSP	County	la cul
City K Tow Audit Date 3 - 3/-	, Opinion Date	, Date Accountant	Report Submitted to State:	F 700	NC/0
le have audited repared in acco	the financial statements of rdance with the Statement at for Financial Statements	f this local unit of governme ts of the Governmental Access for Counties and Local L	ounting Standards Bo	ard (GASB) and	d the <i>Unif</i>
Ve affirm that:					
. We have con	nplied with the <i>Bulletin for ti</i>	he Audits of Local Units of G	Rovernment in Michig	anas revised.	
. We are certif	ed public accountants regis	stered to practice in Michiga	n.		
	the following. "Yes" resporments and recommendation	nses have been disclosed in ons	the financial stateme	nts, including the	e notes. oi
	ne applicable box for each				
]yes 🔀 no	Certain component ur	nits/funds/agencies of the loc	cal unit are excluded	from the financia	ıl stateme
] yes [] no	2. There are accumulat earnings (P.A. 275 of	ted deficits in one or more 1980).	e of this unit's unres	erved fund bala	ances/reta
yes no 3. There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended).					
yes no 4. The local unit has violated the conditions of either an order issued under the Municipal Finance Actor or its requirements, or an order issued under the Emergency Municipal Loan Act.					
] yes		deposits/investments which of [MCL 129.91], or P.A. 55 of			nents. (P.A
] yes 🗍 no	6. The local unit has been unit.	en delinquent in distributing	tax revenues that we	re collected for a	another ta
] yes no	earned pension benef	lated the Constitutional requifits (normal costs) in the cure ts are more than the normal	rent year. If the plan i	s more than 100	% funded
yes no	8. The local unit uses cr 1995 (MCL 129.241).	redit cards and has not adop	pted an applicable po	licy as required	by P.A. 26
yes 🦙 no	9. The local unit has not	adopted an investment poli	cy as required by P.A	. 196 of 1997 (M	ICL 129.9
We have enclo	sed the following:		Enclosed	To Be Forwarded	Not Require
he letter of com	ments and recommendation	ons.	V		
leports on indiv	dual federal financial assis	tance programs (program a	udits).		V
Single Audit Rep	orts (ASLGU).				

Accountant Signature

TOWNSHIP OF GILEAD

TABLE OF CONTENTS

	Page
Independent Auditor's Report	1
Combined Balance Sheet – All Fund Types	2
Combined Statement of Revenues, Expenditures and Changes In Fund Balances – All Governmental Fund Types	3
Statement of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – General Fund	4
Statement of Revenues, Expenditures and Changes in Fund Balances – Nonexpendable Trust Fund	5
Statement of Cash Flows – Nonexpendable Trust Fund	6
NOTES TO FINANCIAL STATEMENTS	7 – 11
Statements of Revenues and Other Sources Budget and Actual – General Fund	12
Statement of Expenditures Budget and Actual – General Fund	13
Combining Balance Sheet – Trust and Agency Funds	14
Combined Statement of Changes in Assets and Liabilities – All Agency Funds	15
Report on compliance and on internal control over financial Reporting based on an audit of financial statements performed In accordance with government auditing standards	16

Phone (269) 651-4225 Fax (269) 651-1989

INDEPENDENT AUDITOR'S REPORT

To the Township Board Township of Gilead, Branch County Bronson, Michigan

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Township of Gilead, Michigan, as of and for the year ended March 31, 2006, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Township of Gilead, Michigan management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in Note F to the financial statements, management has not reported its financial statement under GASB 34 reporting format. As a result, no management discussion and analysis report, government wide statement of net assets, or government wide statement of activities is included. Management has not recorded certain general assets in governmental activities and, accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that those general infrastructure assets be capitalized and depreciated, which would increase the assets and expenses of the governmental activities. The amount by which this departure would affect the assets and expenses of the governmental activities is not reasonably determinable.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United State of America, the financial position of the governmental activities of the Township of Gilead, Michigan, as of March 31, 2006, and the changes in financial position thereof for the year then ended.

In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities, each major fund, and the aggregate remaining fund information of the Township of Gilead, Michigan as of March 31, 2006, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

David F. Locey, CPA, PC

Sturgis, Michigan June 23, 2006

Township of Gilead, Branch County Combined Balance Sheet All Fund Types March 31, 2006

	Governmental Fund Types	Fiduciary Fund Types	Total (Memorandum Only)
<u>ASSETS</u>	General	Trust and Agency	Reporting Entity
01	007.050	22.000	200.050
Cash Interest Receivable	\$87,056 406	\$2,000 0	\$89,056 406
Receivables			
Taxes and State	14,550	0	14,550
Pre-Paid Expenses	2,218	0	2,218_
Total Assets	\$104,230	\$2,000	\$106,230
LIABILITIES AND FUND EQUITY			
Liabilities			
Accounts Payable	\$475	\$0	\$475
Total Current Liabilities	475	0	475
Fund Equity			
Reserved for	•		
Perpetual Care UnreservedUndesignated	0 103,755	2,000 0	2,000 103,755
omessived omessignated			100,700
Total Fund Equity	103,755	2,000	105,755

Township of Gilead, Branch County Statement of Revenues, Expenditures and Changes in Fund Balances All Governmental Fund Types March 31, 2006

	Governmental Fund Types	Total (Memorandum Only)
	General	Reporting Entity
Revenues		
Taxes	\$23,193	\$23,193
Licenses and Permits	630	630
State Grants	51,928	51,928
Charges for Service Interest	500	500
Other Revenue	1,428	1,428
Other revenue	2,162	2,162
Total Revenues	79,841	79,841
Expenditures		
Legislative-Township Board	1,320	1,320
General Government	39,539	39,539
Public Safety	14,348	14,348
Public Works	19,437	19,437
Total Expenditures	74,644	74,644
Excess of Revenues Over		
(Under) Expenditures	5,197	5,197
Other Financing Sources (Uses)		
Operating Transfers In	0	0
Operating Transfers (Out)	0	0
Total Other Financing		
Sources (Uses)	0	0
Excess of Revenues and Other Sources Over (Under)		
Expenditures and Other Uses	5,197	5,197
Fund Balance - April 1, 2005	98,558	98,558
Fund Balance - March 31, 2006	\$103,755	\$103,755

Township of Gilead, Branch County Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual General Fund

For the Year Ended March 31, 2006

	GENERAL FUND				
	Budget	Actual	Variance Favorable (Unfavorable)		
Revenues					
Taxes	\$23,500	\$23,193	(\$307)		
Licenses and Permits	700	630	(70)		
State Grants	51,000	51,928	928		
Charges for Service	500	500	0		
Interest	1,100	1,428	328		
Other Revenue	2,200	2,162	(38)		
Total Revenues	79,000	79,841	841		
Expenditures					
Legislative-Township Board	1,320	1,320	0		
General Government	43,180	39,539	3,641		
Public Safety	14,500	14,348	152		
Public Works	20,000	19,437	563		
Total Expenditures	79,000	74,644	4,356		
Excess of Revenues Over					
(Under) Expenditures	0	5,197	5,197		
Other Financing Sources (Uses)					
Operating Transfers In	0	0	0		
Operating Transfers (Out)	0	0	0		
Total Other Financing					
Sources (Uses)	0	0	0		
Excess of Revenues and Other Sources Over (Under)					
Expenditures and Other Uses	0	5,197	5,197		
Fund Balance - April 1, 2005	98,558	98,558	0		
Fund Balance - March 31, 2006	\$98,558	\$103,755	\$5,197		

Township of Gilead, Branch County Statement of Revenues, Expenditures, and Changes in Fund Balances Nonexpendable Trust Fund For the Year Ended March 31, 2006

		FIDUCIARY FUND TYPE
_		Non-Expendable Cemetery Trust
_	Nonoperating Revenues Interest Earned on Investments	\$0
_	Total Nonoperating Revenues	0
	Nonoperating Income (Loss)	0
	Nonoperating Revenues (Expenses) Transfers In (Out)	0
	Total Nonoperating Revenues (Expenses)	0
_	Net Income	0
	Fund Balance - April 1, 2005	2,000
	Fund Balance - March 31, 2006	\$2,000

Township of Gilead, Branch County Statement of Cash Flows Nonexpendable Trust Fund For the Year Ended March 31, 2006

_		FIDUCIARY FUND TYPE
-		Non-Expendable Cemetery Trust
•	Cash Flows From Noncapital Financing Activities Transfers In (Out)	\$0_
_	Net Cash Provided by Noncapital Financing Activities	0
_	Cash Flows From Investing Activities Interest on Investments	0
_	Net Cash Provided by Investing Activities	. 0
	Net Increase (Decrease) in Cash and Cash Equivalents	0
_	Cash and Cash Equivalents at Beginning of Year	2,000
_	Cash and Cash Equivalents at End of Year	\$2,000

Township of Gilead, Branch County Notes to Financial Statements For the Year Ended March 31, 2006

NOTE A - DESCRIPTION OF TOWNSHIP OPERATIONS AND FUND TYPES

Township of Gilead is located in Branch County and provides services in many areas including public safety, highways and streets, and general administrative services. The Township is governed by a five member board elected by the citizens of Township of Gilead. The board consists of the supervisor, clerk, treasurer, and two trustees who reside in the community.

Reporting Entity

In accordance with generally accepted accounting principles and Governmental Accounting Standards Board (GASB) Statement No. 14 "The Financial Reporting Entity", these financial statements present the Township (the primary government) and its component units (none). The criteria established by the GASB for determining the reporting entity includes oversight responsibility, fiscal dependency and whether the financial statements would be misleading, if data were not included.

NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PRESENTATION

The accounts of the Township are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund is accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

GOVERNMENTAL FUNDS

General Fund

The general fund is the general operating fund of the Township. It is used to account for all financial resources except those required to be accounted for in another fund. Revenues are derived primarily from property taxes, State revenue sharing distributions, and permits.

FIDUCIARY FUNDS

Trust and Agency Funds

Trust and agency funds are used to account for the assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement or results of operations.

BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

Governmental Funds

All governmental funds utilize the modified accrual basis of accounting which provides that revenues be recorded when they become both measurable and available to finance expenditures of the fiscal period. Expenditures are recorded when the related liability is incurred.

Fiduciary Funds

The fiduciary funds are maintained on a cash basis which is consistent with the accounting measurement objectives of the funds. Reporting these funds on a cash basis does not have an effect materially different from reporting them on the accrual or modified accrual basis as required by generally accepted accounting principles.

Nonexpendable trust funds use the full accrual basis of accounting. Revenue and other sources are recognized in the accounting period in which they become susceptible to accrual, that is when they become both measurable and available to finance expenditures of the fiscal period. Expenditures are recognized when the related liability is incurred.

BUDGETS AND BUDGETARY ACCOUNTING

Reporting Entity

The annual budget is prepared by the Township Board and adopted by the Township Board at the annual public hearing. All subsequent amendments to the budget are approved by the Township Board. The General Fund is under formal budgetary control. The budget has been prepared in accordance with generally accepted accounting principles. The budget has been adopted on an activity basis.

Budgeted revenues and expenditures include any authorized amendments to the original budget as adopted.

Property Taxes

The Township's 2005 ad valorem tax is levied and collectible on December 1, 2005, based on the assessments made the previous December 31. It is the Township's policy to recognize revenues from the current tax levy in the current year when the proceeds of this levy are budgeted and made available for financing of the Township operations. Property taxes are recognized when levied since the County purchases the delinquent taxes each year. The SEV of the Township was \$30,066,981 for 2005, millage rate is .81630 per thousand.

Total Column on Combined Statements - Overview

The total columns of the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of the operations or changes in financial position, in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation because interfund elimination's have not been made in the aggregation of this data.

NOTE C - MATERIAL VIOLATION OF LEGAL AND CONTRACTUAL PROVISIONS

Budget Violations

Public Act 621 of 1978, Section 18(1), as amended, requires the adoption of a balanced budget for the General Fund, as well as budget amendments as needed to prevent actual expenditures from exceeding those amounts appropriated.

No expenditures exceeded appropriate amounts.

NOTE D - BALANCE SHEET CASH AND INVESTMENTS

Deposits are carried at cost. Deposits of the Township are at one bank in the name of Township of Gilead. Michigan compiled Laws (MCL), Section 129,91, authorizes a local unit to deposit and invest in the accounts of Federally insured banks, credit unions and savings and loan associations; bonds securities, and other obligations of the United States, or an agency or instrumentality of the United States in which the principal and interest is fully guaranteed by the United States, including securities issued or guaranteed by the Government National Mortgage Association; United States government or Federal agency obligation repurchase agreements; bankers' acceptance of United States banks; mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan; and commercial paper rated by two standard rating agencies within the three highest classifications, which matures not more than 270 days after the date of purchase, and which involves no more than 50 percent of any one fund. Michigan law prohibits security in the form of collateral, surety bonds, or other forms for the deposit of public money. Attorney General's Opinion No. 6168 states that public funds may not be deposited in financial institutions located in states other than Michigan.

The Governmental Accounting Standards Board (GASB) Statement No. 3, risk disclosures for the Township's cash deposits are as follows:

Reporting Unit

<u>Deposits</u>	Carrying Amount	Bank Balance
Insured (FDIC) Uninsured	\$87,056 0	\$89,756 0
Total Deposits	<u>\$87,056</u>	\$89,756

NOTE E - RISK MANAGEMENT

The Township is exposed to various risks of loss related to property loss, torts, errors and omissions and employee injuries. The Township participates in the Michigan Township Participating Plan (MTTP). The plan covers general liability, non-owned/hired automobile liability, errors and omissions, property damage, and inland marine. Settled claims for the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

The MTPP was created pursuant to the authority of a: Article 7, Section 28, Michigan Constitution of 1963; b) Section 1, Chapter 124, Michigan Compiled Laws (PA No. 35, 1951, as amended by PA No. 138, 1982).

The Michigan Township Participating Plan, while it operates under the Michigan Legislation of Public Act 138, does not operate as a risk pool due to a total transfer of risk to reinsurance companies backing the Par-Plan. Due to this reinsurance purchase, there is no pooling of risk between members. The plan has protected itself in the event a reinsurance becomes uncollectible by purchasing reinsurance treaties for uncollectible reinsurance.

The Par-Plan chose to adopt the forms and endorsements of conventional insurance protection and to reinsure these coverage's 100%, rather than utilize a risk pool of member funds to pay individual and collective losses up to a given retention, and then have reinsurance above that retention amount.

The plan does not operate a risk pool, but provides conventional insurance protection and reinsures these coverage's 100%. As such, when contributions are received from members, they are immediately turned over to the plan administrator for remittance to reinsurers less administrative fees on a timely basis. During the years ended March 31, 2006 and 2005, the costs for risk control and claims administration were included in the rate paid to the administrator.

The plan has reinsured 100% of its loss reserves and consequently has not reflected a liability for loss reserves on its balance sheet.

The Plan has continued to use the services of Integrated Runoff Insurance Services Corporation (IRISC) to assist in formalizing loss reserve standards and in settling loss and loss adjustment expense reserves. IRISC has maintained its philosophy that the potential for governmental immunity should be ignored when setting case reserves, even though trends continue to indicate that average cases close for substantially less than the reserve estimates.

NOTE F - GASB 34 REPORTING FINANCIAL

Township has elected not to convert to GASB 34 format, therefore assets owned by the Township such as building and equipment are not stated at current values as of 03/31/06, also no current charge is being recorded for current year depreciation. Accordingly the Management and Discussion Analysis Letter, Statement of Net Assets, and Statement of Activities are not included per GASB 34 format.

Township of Gilead, Branch County Statement of Revenues and Other Sources Budget and Actual - General Fund For the Year Ended March 31, 2006

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues			
Property Taxes Current Property Taxes	\$16,300	\$16,001	(#200)
Property Taxes Administration Fee	7,200	7,193	(\$299) (7)
Total Property Taxes	23,500	23,193	(307)
Licenses and Permits Zoning Permits	700	630	(70)
Total Licenses and Permits	700	630	(70)
State Aid	51,000	51,928	928
Total State Aid	51,000	51,928	928
Charge for Services Lot Sales	500	500	0
Total Charge for Services	500	500	0
Interest	1,100	1,429	329
Total Interest	1,100	1,429	329
Other Revenue			
Miscellaneous - Other Revenue	2,200	2,162	(38)
Total Other Revenue	2,200	2,162	(38)
Total Revenue	79,000	79,842	842
Other Financing Sources Operating Transfer In	0	0	0
Total Other Financing Sources	0	0	0
Total Revenue and Other Sources	\$79,000	\$79,842	\$842

Township of Gilead, Branch County Statement of Expenditures Budget and Actual - General Fund For the Year Ended March 31, 2006

	Budget	Actual	Variance Favorable (Unfavorable)
Legislative			
Township Board	\$1,320	\$1,320	\$0
Total Legislative	1,320	1,320	0
General Government			
Supervisor	4,500	4,500	0
Assessor	6,200	6,005	195
Township Hall	1,000	644	356
Clerk	5,180	5,000	180
Board of Review	500	279	222
Treasurer	6,600	6,500	100
Cemetery	4,000	3,513	488
Zoning Board of Appeals	3,000	2,575	425
Election	1,000	0	1,000
Unallocated Expenses	11,200	10,524	676
Total General Government	43,180	39,539	3,641
Public Safety			
Fire Protection	14,500	14,348	152
Total Public Safety	14,500	14,348	152
Public Works			
Roads	18,000	17,588	412
Drains	2,000	1,849	151
Total Public Works	20,000	19,437	563
Total Expenditures	<u>\$79,000</u>	\$74,644	\$4,356

Township of Gilead, Branch County Combining Balance Sheet - Trust and Agency Funds March 31, 2006

	AGENCY FUND	TRUST FUND Non	
	Tax Collection	Expendable Cemetery	Total
<u>ASSETS</u>			
Cash and Interest Bearing Deposits	\$0	\$2,000	\$2,000
Total Assets	<u>\$0</u>	\$2,000	\$2,000
LIABILITIES AND FUND EQUITY			
Liabilities	\$0	\$0_	\$0
Total Liabilities	0	0	0
Fund Equity Reserve for Perpetual Care	0_	2,000_	2,000
Total Fund Equity	0	2,000	2,000
Total Liabilities and Fund Equity	<u> </u>	\$2,000	\$2,000

Township of Gilead, Branch County Combined Statements of Changes in Assets and Liabilities - All Agency Funds March 31, 2006

TAX COLLECTION FUND

	April 1, 2005	Receipts	Disbursements	March 31, 2006
Assets Cash	\$0	\$515,148	\$515,148	\$0
Total Assets	\$0	\$515,148	\$515,148	\$0
Liabilities				
Due General Fund - Other Units	\$0	\$515,148	\$515,148	\$0
Total Liabilities	\$0	\$515,148	\$515,148	\$0

Phone (269) 651-4225 Fax (269) 651-1989

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Township Board Township of Gilead, Branch County Bronson, Michigan

We have audited the general purpose financial statements of the Township of Gilead, Branch County, as of and for the year ended March 31, 2006, and have issued our report thereon dated June 23, 2006. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Township of Gilead's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contract and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Township of Gilead's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material

weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the audit committee, management, others within the organization, Township Board, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

DAVID FACEY, C.P.A., P.C.

Sturgis, Michigan June 23, 2006 (269)-651-4225 Phone (269)-651-1989 Fax

COMMENTS AND RECOMMENDATIONS

Township Board Township of Gilead, Branch County Bronson, MI 49028

We appreciate the opportunity of being of service to the Township of Gilead and reviewing your records for the year ended March 31, 2006.

The condition of the records were very good and the officials were very helpful during the examination process.

Again, during our examination we did not find any material that needed to be changed regarding internal controls/or record keeping.

DAVID F. LOCEY, CPA, PC

June 23, 2006